



# Youth ARTS Festival

## Arts Non-Profit and Artists Vendor Guidelines

**Saturday, November 1, 2025**  
**10:00am – 4:00pm**  
**at South Central High School**  
**570 Forlines Rd. Winterville, NC**

**Application and Payment Deadline:** October 1

**Notification:** October 11

**Packet Information Emailed:** October 18

Application can be submitted online  
[www.youthartsfest.com](http://www.youthartsfest.com)

### Festival Stipend

- Instead of an application fee, we give you a \$100 reimbursement for providing a free art activity. Tables and chairs will be provided to you.

- Checks will be mailed out within two weeks of completion of the stipend request form. Please, be on the look out for an email after the festival for more information.

### General Requirements

- Arts non-profits and artists must prepare a demo or activity at their booth geared towards families and children. Please, prepare for 500 attendees.
- Beverages, including bottled water, soda, and food products, cannot be sold or given away from the vendor's space. Non-profits selling food items must apply using the food vendor application.
- Distribution of literature or samples must be related to exhibit.
- The East Carolina University name, official trademarks, or any representation of the university on merchandise must be approved through the university's licensing office. Only officially licensed products of the university will be permitted with approval by the university or its licensing agency, The Collegiate Licensing Company.
- All activities at the Youth Arts Festival should be secular.
- Preference will be given to organizations that 1.) Have the arts as an integral part of their organization's mission, 2.) Offer an amenity to festival attendees, or 3.) Offer a free children's activity or attraction.
- Vendors must remain in place until the end of the festival. No exceptions.
- Vendors will be asked to keep all noise (including radios, background music, played instruments, etc.) at an absolute minimum in consideration of other vendors and patrons.

Please contact Paula Rountree at  
[paula@emergegallery.com](mailto:paula@emergegallery.com) for additional  
information or questions.

### Artist Guidelines

- Artists have the option of selling their own artwork at their booth space, but this should not take away from the activity experience.
- Youth Arts Festival organizers receive no commission on sales. Each vendor is responsible for the collection of North Carolina sales tax during the festival.
- All artwork and crafts sold at the festival must be the original handiwork of the participant, who must be present.
- The applying artist must maintain and accompany their artist booth at the festival. Booths may not be transferred.
- All artists must submit an application and images. Please note that the Youth Arts Festival may use artist images for marketing purposes. All artists will be asked to supply a description of artwork for marketing purposes.
- The intention of the Youth Arts Festival Committee is to encourage and support the creation of original art. Our staff visits all displays during the festival to ensure compliance with festival rules and regulations. It is our exclusive right and responsibility to remove work that is not in compliance. Non-compliance results in expulsion and ineligibility for future participation. Only work in the style and medium stated in the application may be exhibited.

### Non-Profit Guidelines

- Fundraising activities cannot be the primary focus of your booth.
- Organizations are welcome to distribute information regarding their organization, but only from your actual booth space. Sale of commercial items is prohibited. Drawings and promotional games are welcomed.
- Politically affiliated non-profit groups are not permitted within the festival.
- Non-profit organizations must have an IRS Tax Exempt 501(C)3 status. The committee may request a copy of your tax exemption letter. ECU Guilds are exempt from needing this.

### Rainout Procedure

Youth Arts Festival is a rain or shine event! In the event of inclement weather, the Youth Arts Festival Committee will consider the hazards and needs of festival participants before making any decision associated with canceling or suspending the festival. In such cases, festival officials will keep participants up to date with notifications and decisions in a timely manner. Should a vendor decide to pack up or leave prior to when the end of the festival has been declared, that vendor may jeopardize future participation in the Youth Arts Festival.